



November 30, 2018

RE: Mandatory Annual Business License Renewal

Enclosed you will find an application for renewal of your Business License for the City of Boonville. This business license is required by City Ordinances No. 3198 & 3864, and includes manufacturers, wholesalers, contractors, sub-contractors, and service occupations, as well as merchants.

A calendar year 2019 license is required for any business conducting activity within the city limits of the City of Boonville. The deadline for the purchase of this license is January 31, 2019. After February 15th, a late penalty will be applied to all delinquent licenses. The following information is provided to assist you in calculating the fee for your “Year 2019” business license. **If you do not anticipate doing business in the City of Boonville in 2019 please return this letter stating your intentions.**

<u>2018 Gross Receipts</u>	<u>Due 01/31</u>	<u>After 02/15</u>	<u>After 03/15</u>	<u>After 04/15</u>
Up to \$15,000	25.00	27.50	30.00	32.50
Up to \$100,000	40.00	44.00	48.00	52.00
Up to \$250,000	70.00	77.00	84.00	91.00
Up to \$500,000	100.00	110.00	120.00	130.00
Up to \$1,000,000	130.00	143.00	156.00	169.00
Over \$1,000,000	160.00	176.00	192.00	208.00

Effective January 1, 2009, state law requires that all businesses that make sales subject to sales tax must include a No Tax Due statement from the Missouri Department of Revenue (<http://dor.mo.gov>) with their application stating that the applicant does not owe any state sales or income taxes. The City of Boonville is required to check the status of paid taxes. Any business that cannot provide a No Tax Due statement will be denied a business license until said statement can be provided. This requirement is in addition to the state law requiring that we verify that proper Workman’s Compensation Insurance coverage is in place for each license.

Your prompt attention to this matter is appreciated. If you should have any questions or need further information concerning this licensing procedure, please feel free to call City Hall at (660) 882-2332.

Sincerely,

Brenda O’Bryan

Administrative Assistant
Enclosure – 2019 Business License Application



Business License # _____
(office use only)

CITY OF BOONVILLE: LICENSE TAX RETURN
MERCHANTS, CONTRACTORS, MANUFACTURERS & WHOLESALERS
(REQUIRED BY CITY ORDINANCE NO. 3198 & NO. 3864)
For License Period January 1 – December 31, 2019

PART "A"

THE FOLLOWING INFORMATION MUST BE SUPPLIED:

- 1.) Name of Business: _____ Email: _____
- 2.) Location Address: _____
Mailing Address: _____
- 4.) Kind of Business: _____ Business Phone #: _____ Cell Phone #: _____
- 5.) Workman's Compensation/Liability Insurance Certificate provided? Yes No (circle one)
- 6.) Sales Tax Number: _____
If no, provide reason for exemption: _____
- 7.) No Tax Due Statement from Missouri Department of Revenue attached: Yes No (circle one)
If no, provide reason for exemption: _____

PART "B"

FIRST-TIME CITY OF BOONVILLE LICENSE

- A.) **First time obtaining a license from the City of Boonville** **\$25.00**
- B.) **TATTOO PARLOR: Yearly Fee** **\$100.00**

***If this is your first time obtaining a license from the City of Boonville, you may skip to part "D".**

PART "C"

CHAPTER 10: [sec. 10-6, (a) (1)-(6)]

COMPUTATION OF 2018 GROSS RECEIPTS FOR LICENSE RENEWALS

- A.) Total amount of gross receipts from sales or services performed within the city limits of Boonville in 2018. \$ _____
- B.) License renewals computed on gross receipts as defined in the above ordinances:
 - 1. Minimum License Based on Gross Receipts of \$15,000 or less a. \$25.00
 - 2. Gross Receipts of \$15,001 to \$100,000 b. \$40.00
 - 3. Gross Receipts of \$100,001 to \$250,000 c. \$70.00
 - 4. Gross Receipts of \$250,001 to \$500,000 d. \$100.00
 - 5. Gross Receipts of \$500,001 to \$1,000,000 e. \$130.00
 - 6. Gross Receipts of \$1,000,000 and above f. \$160.00

PART "D"

TOTAL AMOUNT DUE \$ _____

REMITTANCE IN FULL MUST ACCOMPANY THIS FORM – CHECKS OR CASH ONLY, NO DEBIT OR CREDIT CARDS

Signature

Printed Name

Title (Owner/Manager/Etc.)

Date

I HEREBY CERTIFY THAT THE ABOVE IS TRUE AND ACCURATE
Return to the City of Boonville, 401 Main Street, Boonville, MO 65233
Telephone: 660-882-2332/ Fax: 660-882-6608